

This message is brought to you on behalf of the Office of Human Services and Community Partnerships:

We invite you to serve as a Citizen Review Team (CRT) volunteer, which is an important role for the 2022-2024 Community Human Service Partnership (CHSP) funding cycle. To participate as a CRT member, you must have no conflict of interest with any agency applicant and attend one of the mandatory workshops. All workshops will be held virtually. Previous volunteers should already be registered in the CHSP portal. Update your profile to ensure that your contact information, conflicts of interest, etc. are current. **Please register by Friday, March 25.**

Workshop Registration Instructions:

- Login to your volunteer account at <https://www.chsportal.org> or register at <https://www.chsportal.org/Volunteer.aspx>
- If you cannot recall your password, for resetting instructions, click on "forgot your password"
- Register for one of the mandatory workshops
- Select 2022/2023 from the fiscal year dropdown menu
- Click to select a workshop
- Select one of the workshops from the pop-up box
- To close the pop-up box, click on close
- Click save at the bottom of the page

The volunteer workshop schedule is as follows:

CHSP Workshops for New Volunteers

Monday, April 11, 2022 9:00 AM to 12:00 PM

Wednesday, April 13, 2022 9:00 AM to 12:00 PM

CHSP Workshops for Returning Volunteers

Monday, April 11, 2022 2:00 PM to 4:00 PM

Wednesday, April 13, 2022 2:00 PM to 4:00 PM

The agency presentations will begin on Tuesday, May 3, 2022, and end by Tuesday, June 14, 2022. In your volunteer profile, please provide the dates that you are not available to serve during this time frame. Your CRT assignment and schedule will be provided during the workshop. Typically, your responsibilities as a member of a Citizens Review Team will last no more than three days and never three days in the same week.

If you have questions about this volunteer opportunity, or have trouble registering, please contact Abby Sanders at 850-606-1913, sandersa@leoncountyfl.gov.

Thank you for your interest in serving as a CHSP Citizens Review Team volunteer!